

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

June 4, 2020

Via: Teleconference

Commission Members Present:	
MS Department of Transportation	Huff, Willie (Chairman)
MS Department of Wildlife, Fisheries, and Parks	Bolden, Michael (Vice-Chairman)
MS Department of Public Safety	Davis, Mandy
MS Association of Supervisors	Gray, Steve
MS Department of Corrections	McAfee, Audrey
MS Department of Information Technology Services	Savorgnan, Holly
MS Highway Safety Patrol	Loper, Donald
MS National Guard	Causey, Ray
MS Department of Homeland Security	Williams, Jenny
MS Department of Environmental Quality	Sanders, Chris
MS Fire Chiefs Association	Lariviere, Tom
MS Emergency Management Agency	McRaney, Stephen
MS Sheriffs' Association	Peterson, Troy
MS Department of Health	Vaughn, Wayne
MS Association of Chiefs of Police	Waggener, Perry

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. The meeting was held via teleconference. Ms. Vicki Helfrich, Executive Officer, employed the use of roll call to check attendance and to ensure that a quorum was attained. Chairman Huff called for a review of the May 7, 2020 minutes. Chairman Huff asked if anyone had any questions about the minutes. Chairman Huff called for a motion to accept the minutes. Vice-Chairman Michael Bolden made a motion to accept the minutes, seconded by Commissioner Donald Loper. Chairman Huff called for unanimous consent, with no objection heard, the motion carried.

Ms. Helfrich then provided the MSWIN Status Update for May 2020. She reported information on MOUs entered into and/or renewed, special event talk groups assigned, activities staff participated in during the month, the number of current MSWIN users, and the number of push-to-talks. Ms. Helfrich reported continued prepping for the upcoming hurricane season by ensuring that all site preventive maintenance is completed, all sites are topped off with fuel, Sites on Wheels are ready to deploy, and radio cache is prepped and ready to be loaned out as needed. Lastly, Ms. Helfrich reported that the WCC staff is continuing to work ATT to finalize tower lease agreements in an effort to co-locate equipment on the MSWIN towers.

Ms. Helfrich provided the project status update for May 2020. She reported that the foundation for the Canton site has been completed, the shelter is scheduled to be completed next week, and the tower is expected to be completed next month. Work on the Stennis site is continuing to progress. Ms. Helfrich also reported that the Microwave addition to the Vancleave and Harrison County sites should be complete by the end of June.

Ms. Helfrich provided an update on WCC contract status. The WCC has three contracts in the renewal process – Butler Snow, Cindy Crocker, and Renea Walton. The WCC is still working with ITS and SBA to finalize the tower lease renewals.

Ms. Helfrich reported on the Legislative Budget status. The WCC's appropriation bill has been introduced with a 6.5% reduction from the current year's appropriation.

Chairman Huff called for the report of the Procurement Review Committee. Commissioner Perry Waggener stated that the Procurement Committee did not meet and had nothing to report.

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Chairman Huff called for the report of the Governance/Interoperability Committee. Commissioner Tom Lariviere stated that the Governance/Interoperability Committee nor the Emerging Technologies Committee have met. Commissioner Lariviere did comment, with the assistance of Dent Guynes, that the Beta testing for the MS Field Operations Guide (FOG) would be completed by June 12th. Once the Beta testing is complete, the Cybersecurity & Infrastructure Security Agency's Emergency Communications Division (CISA-ECD) will make any necessary changes and the app is expected to go live towards the end of July.

Chairman Huff called for the approval of expenditures. Commissioner Holly Savorgnan provided the financial reports for May 2020, including general funds, grant funds, and program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity Reports. Chairman Huff called for any discussion. With no further discussion, Commissioner Donald Loper motioned to accept the report, seconded by Commissioner Wayne Vaughn. Chairman Huff called for unanimous consent, with no objection heard, the motion carried.

Chairman Huff called for the report of Other Business. Ms. Helfrich provided an overview of a change order to the MSWIN 3429 Contract. Change Order #16 allows for (1) descoping of equipment not needed at the Stennis site, (2) relocation of the Aviat Microwave equipment to Surplus, (3) upgrade of the Genesis System, and (4) deliver and install GTR substations to assist with portable coverage at co-location sites. Change Order #16 will result in a net increase of \$5,340.54. Chairman Huff called for any discussion. With no further discussion, Commissioner Lariviere motioned to approve Change Order #16 to MSWIN 3429 with a net increase of \$5,340.54, seconded by Commissioner Waggener. Chairman Huff called for unanimous consent, with no objection heard, the motion carried.

Ms. Helfrich then asked for the renewal of the MSWIN Facilities Maintenance Service Agreement for FY 2021 with Motorola for \$612,850.00. This agreement began in 2016 with an option to renew for an additional four years. This agreement covers HVAC and Generator preventive maintenance and repairs, UPS maintenance and repairs, Tower labor and Parts, and Grounds maintenance. Chairman Huff called for any discussion. With no further discussion, Vice-Chairman Bolden motioned to renew the MSWIN Facilities Agreement with Motorola for \$612,850.00 covering FY2021, seconded by Commissioner Ray Causey. Chairman Huff called for unanimous consent, with no objection heard, the motion carried.

Chairman Huff then called for the election of the Vice-Chairman. Commissioner Tom Lariviere was nominated by Chairman Huff. With no other nominations, Commissioner Lariviere was elected as Vice-chair by unanimous consent.

With no further business to discuss, Chairman Huff announced the next monthly meeting will be held at 1:30 PM, on July 2, 2020, in room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS or by teleconference, if needed. Chairman Huff then entertained a motion to adjourn the meeting. Commissioner Vaughn motioned to adjourn. Chairman Huff called for unanimous consent, with no objection heard, the motion carried.



Attested: Executive Officer

6/25/20

Date



Approved: Chair or Vice Chair

7/2/20

Date

Savorgnan, Holly (ITS)	_____	_____	_____	_____	_____	_____
Peterson, Troy (Sheriffs)	_____	_____	_____	_____	_____	_____
Lariviere, Tom (Fire Chiefs)	_____	_____	_____	_____	_____	_____
Loper, Donald (Highway Safety Patrol)	_____	_____	_____	_____	_____	_____
McAfee, Audrey (MDOC)	_____	_____	_____	_____	_____	_____
Michel, Greg (MEMA)	_____	_____	_____	_____	_____	_____
Sanders, Chris (MDEQ)	_____	_____	_____	_____	_____	_____
Vaughn, Wayne (MDOH)	_____	_____	_____	_____	_____	_____
Waggener, Perry (Police Chiefs)	_____	_____	_____	_____	_____	_____
Williams, Jenny (Homeland Security)	_____	_____	_____	_____	_____	_____

Mississippi Wireless Communication Commission

June 4, 2020 Monthly Meeting

Via Teleconference

	Present	Absent
Bounds, Representative Scott	_____	✓ _____
Anderson, Representative Brent	_____	✓ _____
Beckett, Representative Jim	_____	✓ _____
Steverson, Representative Jody	_____	✓ _____
Carter, Senator Joel	_____	✓ _____
Jackson, Senator Gary	_____	✓ _____
Hopson, Senator Briggs	_____	✓ _____
Harkins, Senator Josh	_____	✓ _____

	Present	Absent
Huff, Willie (MDOT)	✓ _____	_____
Bolden, Michael (MDWFP)	✓ _____	_____
Causey, Lt. Col. Ray (National Guard)	✓ _____	_____
Davis, Mandy (MDPS)	✓ _____	_____
Girod, Arty (Municipal League)	_____	✓ _____
Gray, Steve (Supervisors)	✓ _____	_____
Savorgnan, Holly (ITS)	✓ _____	_____
Peterson, Troy (Sheriffs)	✓ _____	_____
Lariviere, Tom (Fire Chiefs)	✓ _____	_____
Loper, Donald (Highway Safety Patrol)	✓ _____	_____
McAfee, Audrey (MDOC)	✓ _____	_____
McRaney, Stephen (MEMA)	✓ _____	_____
Sanders, Chris (MDEQ)	✓ _____	_____
Vaughn, Wayne (MDOH)	✓ _____	_____
Waggener, Perry (Police Chiefs)	✓ _____	_____
Williams, Jenny (Homeland Security)	✓ _____	_____