

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

May 2, 2019 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

<b>Commission Members Present:</b>	
MS Department of Transportation	Huff, Willie (Chairman)
MS Department of Wildlife Fisheries and Parks	Bolden, Michael (Vice-Chairman)
MS National Guard	Causey, Lt. Col. Ray
MS Department of Public Safety	Davis, Mandy
MS Association of Supervisors	Gray, Steve
MS Department of Information Technology Services	Johnson, David
MS Sheriff's Association	Johnson, Sheriff Randy
MS Association of Fire Chiefs	Lariviere, Tom
MS Highway Safety Patrol	Loper, Don
MS Department of Corrections	McAfee, Audrey
MS Department of Emergency Management	Michel, Greg
MS Association of Police Chiefs	Waggener, Perry
MS Office of Homeland Security	Williams, Jenny
<b>Advisory Members Present:</b>	
House of Representatives Public Utilities Committee	Beckett, Representative Jim

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. Chairman Huff also recognized the presence of Representative Jim Beckett. Chairman Huff then called for the review of the April 4, 2019 minutes. Mr. Don Loper made a motion to approve the minutes, seconded by Mr. Tom Lariviere, and the motion carried with none opposed.

Ms. Vicki Helfrich then provided the MSWIN Project Update for April 2019. She reported information on special event talk groups assigned, radios loaned out, activities the WCC staff participated in during the month, the number of current MSWIN users, the top ten (10) state agencies/number of devices by system use, and the top ten (10) Local /other agencies/number of devices by system use.

Mr. Bill Buffington provided an update on the MSWIN build-out status. Mr. Buffington reported the due diligence is in process with preliminary submission to FEMA for the Canton tower site and construction is expected to follow; Staff signed off on acceptance testing for Oxford and Parchman Sites with Motorola; Staff continues working with FirstNet/AT&T vendors regarding surveys/inspections of tower sites included in AT&T's opt-in agreement with the state.

Ms. Helfrich gave an update on the contract status. Ms. Helfrich reported that there are several renewals in process including Butler Snow, Contract Workers: Ms. Cindy Crocker and Ms. Renea Walton. Ms. Helfrich also noted that the Staff recommendation for Technical Advisory Contract will be presented under Other Business.

Chairman Huff called for the report of the Procurement Committee. Chairman Waggener reported that there was one (1) procurement request to be reviewed for the month submitted by the City of Ridgeland in the amount of \$49,996.80 in order to purchase APX 900 portable radios and accessories that are compatible with MSWIN. This request was approved by the Procurement Committee with no further action from the Full Commission.

Chairman Huff called for the report of the Governance/Interoperability Committee. Chairman Tom Lariviere had nothing to report.

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Chairman Huff called for approval of expenditures. Mr. David Johnson provided the current month's FY19 financial report through April 30<sup>th</sup> including operating expenses, deficit funding, grant funding, and program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity reports. Chairman Huff called for any discussion. With no further discussion, Mr. Greg Michel made a motion to approve the monthly expenditures, seconded by Lt. Col. Ray Causey, and the motion carried with none opposed.

The Chairman called for any Other Business. Ms. Helfrich then presented the WCC Technical Advisory Services Contract for review and approval by the Full Commission. After completing the solicitation/interview/selection process with Knowledge Services, Staff recommended G S Holdings, Inc. for the position with the best comprehensive experience and the lowest price. Mr. Perry Waggener made a motion to approve a five (5) year contract: three (3) years with the option to renew for an additional two (2) years with a total value not to exceed \$1,487,500.00. The motion was seconded by Mr. Tom Lariviere and the motion carried with none opposed.

With no further business to discuss, Chairman Huff announced that the next monthly meeting will be June 6, 2019, 1:30 PM, in Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. Chairman Huff entertained a motion to adjourn. Mr. Michel made a motion to adjourn and the motion carried with none opposed. The meeting adjourned at approximately 2:07 PM.