

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

January 3, 2019 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

Commission Members Present:	
MS Department of Transportation	Huff, Willie (Chairman)
MS Department of Wildlife Fisheries and Parks	Bolden, Michael (Vice-Chairman)
MS Department of Information Technology Services	Blocker, Michele
MS National Guard	Causey, Lt. Col. Ray
MS Department of Public Safety	Davis, Mandy
MS Municipal League	Girod, Arty
MS Association of Supervisors	Gray, Steve
MS Sheriff's Association	Johnson, Sheriff Randy
MS Association of Fire Chiefs	Lariviere, Tom
MS Highway Safety Patrol	Loper, Don
MS Department of Corrections	McAfee, Audrey
MS Department of Emergency Management	McCraney, Stephen
MS Department of Environmental Quality	Sanders, Chris
MS Department of Health	Vaughn, Wayne
MS Association of Police Chiefs	Waggener, Perry
MS Office of Homeland Security	Williams, Jenny
Advisory Members Present:	
House Public Utilities Committee	Steverson, Representative Jody

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. Chairman Huff then called for the review of the December 6, 2018 minutes. Mr. Don Loper made a motion to approve the minutes, seconded by Sheriff Johnson, and the motion carried with none opposed.

Ms. Vicki Helfrich provided the MSWIN Project Update for December 2018. She reported information on special event talk groups assigned, radios loaned out, activities the WCC staff participated in during the month, the number of current MSWIN users, top ten (10) state agencies by system use, and top ten (10) Local/other agencies by system use.

Mr. Bill Buffington then provided an update on the MSWIN build-out status. Mr. Buffington reported the Parchman Site acceptance testing is complete; due diligence is in process for the Canton Tower Site; the RF antennas have been replaced at the Oxford Site and the installation of the microwave equipment is scheduled for mid-January; and the RF antennas have been replaced at the Camp Shelby sites.

Ms. Helfrich then gave an update on the contract status. Ms. Helfrich noted that the MICG Grant filing has been extended to December 16, 2019, for one (1) year. She then reported that the SpectraSite tower lease renewals were approved by the ITS Board on December 13, 2018, and leases are in process for signatures.

Chairman Huff called for the report of the Procurement Committee. Chairman Perry Waggener reported that there was one (1) procurement request to be reviewed for the month submitted by Jasper County EMA in the amount of \$207,660.00 in order to purchase APX 900 portable radios and one APX 1500 control station to be utilized by the fire departments throughout Jasper County. This request was approved by the Procurement Committee with no further action from the Full Commission.

Chairman Huff called for the report of the Governance/Interoperability Committee. Chairman Huff had nothing to report.

Chairman Huff called for approval of expenditures. Ms. Michele Blocker provided the current month's FY19 financial report through December 31st including operating expenses, deficit funding, grant funding, and

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program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity reports. Chairman Huff called for any discussion. With no further discussion, Mr. Wayne Vaughn made a motion to approve the monthly expenditures, seconded by Lt. Col. Ray Causey, and the motion carried with none opposed.

The Chairman called for any Other Business. Chairman Huff presented two (2) items before the Full Committee: 1) Proposed Amendment to Article III of the Rules and Regulation of the Mississippi Wireless Communication Commission - Committee Structure which includes the following revisions: Each standing committee will consist of at least five (5), but in no case more than seven (7) members appointed by the Chairman and no member of the WCC may serve on more than two (2) standing committees. Chairman Huff then opened the floor for discussion. After discussion, Chairman Huff entertained a motion. Mr. Wayne Vaughn made a motion to adopt the proposed amendments in Article III of the Rules and Regulations of the Mississippi Wireless Communication Commission, effective immediately upon passage, seconded by Lt. Col. Ray Causey, abstained by Ms. Michele Blocker, and the motion carried with none opposed. 2) Chairman Huff then announced the following Committee memberships: Procurement Committee Members: Perry Waggener, Chair (Police Chiefs), Don Loper (MHP), Steve Gray (Supervisor's Association), Audrey McAfee (MDOC), David Johnson (ITS), Chris Sanders (MDEQ). Governance/Interoperability Committee: Tom Lariviere, Chair (Fire Chiefs), Lt. Col. Ray Causey (MS National Guard), Mandy Davis (MDPS), Wayne Vaughn (MDOH), Arty Girod (Municipal League). Personnel Committee: Willie Huff, Chairman (MDOT), Michael Bolden (MDWFP), Sheriff Randy Johnson (Sheriff's Association), Jenny Williams (MOHS), Greg Michel (MEMA). Chairman Huff then expressed his appreciation to all who have volunteered and to each who serve.

With no further business to discuss, Chairman Huff announced that the next monthly meeting will be February 7, 2019, 1:30 PM, in Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. Chairman Huff entertained a motion to adjourn. Mr. Waggener made a motion to adjourn, seconded by Mr. Vaughn, and the motion carried with none opposed. The meeting adjourned at approximately 2:02 PM.