

**MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**  
**November 5, 2015 Meeting Minutes**  
Place: Woolfolk Building – DFA, Room 145, 501 North West Street  
Jackson, MS

<b>Commission Members Present:</b>	
MS Association of Fire Chiefs	Lariviere, Tom (Chairman)
MS Department of Public Safety	Magee, Ken
MS National Guard	Causey, Ray
MS Department of Transportation	Huff, Willie
MS Department of Information Technology Services	Johnson, David
MS Department of Corrections	McAfee, Audrey
MS Highway Safety Patrol	Smith, Timothy
MS Department of Health	Vaughn, Wayne
MS Association of Police Chiefs	Waggener, Perry
MS Emergency Management Agency	Wilson, Richard
<b>Advisory Board Members Present:</b>	
Energy – Chairman	Burton, Senator Terry
House Appropriations Committee/Constitution Chairman	Delano, Representative Scott
Public Property – Vice Chairman	Doty, Representative Sally

Chairman Tom Lariviere called the meeting to order at 1:30 PM and welcomed everyone to the proceedings noting the presence of Advisory Board Members, Senator Terry Burton, Representative Scott Delano, and Representative Sally Doty. He then entertained a motion to approve the minutes from the October 1, 2015 meeting, as they were transmitted. Mr. Wayne Vaughn made a motion to approve the minutes as transmitted, the motion was seconded by Mr. Willie Huff and the motion passed with none opposed.

Ms. Vicki Helfrich gave the MSWIN Project Update for October 2015. She provided information on MOUs executed, radios loaned out, and special events the WCC Staff participated in during the month. Special Event Talk groups were issued for multi-jurisdictional interoperability for the Mississippi State Fair, Governor’s visit to the Ole Miss football game, Yazoo County for the traveling Vietnam Memorial Wall, Search and Rescue on the coast after a small plane went down, City of Brandon PD for an exercise, Grand Gulf Hostile Action Based exercise, and a large concert event in Lowndes County. The WCC Staff attended the Region IV planning meeting at Chattanooga, TN, participated in the Grand Gulf Hostile Action Based exercise, presented at the Mississippi 911 Conference in Tunica, began channel expansion at the Sillers site (adding capacity), and participated in Recognition Service at Delta State University. Ms. Helfrich also provided information on the number of current users on MSWIN, the number of users projected for the end of the 3<sup>rd</sup> Quarter and on the top twenty (20) MSWIN users.

Mr. Bill Buffington gave an update on build-out status reporting that we have received approval for the co-location site at Port Bienville in Hancock County and that work is in process to turn that existing tower into a MSWIN site. The use of that site will provide additional communication all the way across Highway 90 and will help some State agencies like DMR as well as some local agencies on the Coast. We are still in a Public Notice period for the two (2) new builds at Camp Shelby for an additional tribal interest in that area. We have been told that this is the last hurdle for the Shelby sites. In addition, we are looking at initiating due diligence on some additional sites in the northern part of the State.

Ms. Helfrich gave an update on contract status. She reported that Staff is requesting and reviewing quotes for grounds maintenance and generator maintenance. To date contracts have not been awarded for those services. The BTOP grant was extended until FY2020 and we are working with NTIA to determine next steps. We have been told by NTIA and FirstNet that they are waiting on the Office of General Counsel of the Department of Commerce to provide them with a legal interpretation of the language that was in the continuing resolution in order to determine how it will impact the state of Mississippi.

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Chairman Lariviere called for the report of the Procurement Review Committee.

Chairman Waggener noted that four (4) requests came before the Committee this month – a request from the Department of Corrections for the purchase of 90 additional portable units to maintain security at the three state facilities in the amount of \$198,259.80. Chairman Waggener made a motion to approve, the motion was seconded by Mr. Richard Wilson and the motion passed with none opposed; a request from Warren County/Vicksburg to join MSWIN with 3 additional RF sites, a dispatch console site w/6 operator positions, and mobile and portable subscriber radios in the amount of \$6,434,749.64. The updates are expected to relieve some of the deficiencies which the facilities are experiencing in two-way radio on-grounds coverage. Mr. Bill Ford, IT Specialist was present and made additional comments about the project. Chairman Waggener made a motion to approve, the motion was seconded by Mr. Wayne Vaughn and the motion passed with none opposed; a request from City of Greenville Fire Department for the purchase of MSWIN capable subscribers to further prepare for transition to MSWIN in the amount of \$293,397.10. Fire Chief Ruben Brown was present and made additional comments about their project. Chairman Waggener made a motion to approve, the motion was seconded by Ms. Audrey McAfee and the motion passed with none opposed; a request from the City of Oxford for the purchase of 59 radios as a part of their transition to MSWIN for all municipal operations in the amount of \$146,417.85. This request was approved by the Procurement Review Committee. It did not meet the threshold to be brought before the full Commission for approval.

Governance/Interoperability Committee Chairman Willie Huff reported that he had nothing to report.

Chairman Lariviere called for the report from the Cellular RFP Committee. Col. Causey reported that the Department of Information Technology Services is expected to have the technical specifications back to the Committee on Friday, November 6<sup>th</sup> for review and approval back to ITS. We are behind on that RFP but expect to have it out for issue in time. The deadline for the contract to be in place is by the end of January 2016.

Chairman Lariviere called for the report from the Broadband Committee. Mr. Ken Magee stated that the Broadband Committee met on October 7, 2015. After considering the options available to MSWIN, it was agreed to continue with the deconstruction of the LTE network which is comprised of removing eNodeBs at 135 sites and the removal of antenna and lines at 69 sites. Mr. Magee noted that as of this date, all of the eNodeBs have been removed and 26 of the 69 antenna and lines have been removed. Motorola has agreed to not charge the State to redeploy the 69 antenna and lines if it is decided that we will to go forward with/finalize the LTE network. Staff was instructed to continue to work with Motorola to develop a plan to finalize the LTE network which would be at no cost or risk to the State of MS. Staff was also instructed to initiate negotiations with FirstNet to determine if it is possible to obtain a Spectrum Lease Agreement with them.

Mr. David Johnson gave the update on expenditures for the month of October 2015. Mr. Johnson noted that the remaining balance in operating funds (General Fund Appropriation) is \$7.1M dollars with monthly expenditures for October of \$1.4M dollars. The activity shown in the special fund shows that earned income was moved to MICG as was noted last month. The MICG Grant amount is the total of the combination of the transfer from the Special Fund for new revenue generated in the month of October. Under Details of Monthly expenditures, Mr. Johnson noted that Contractual Services was somewhat high in October because it includes the quarterly payment of LMR System Maintenance and the catch up on tower leases from the newly signed SBA Contract. All lease payments are now up to date. Chairman Lariviere called for a motion to approve the monthly expenditures. Mr. Perry Waggener made a motion to approve expenditures, the motion was seconded by Mr. Willie Huff and the motion passed with none opposed.

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Chairman Lariviere asked if there was any other business for discussion. There was none. The next meeting will be on Thursday, December 3, 2015, 1:30 PM in Room 145 of the Woolfolk Building DFA at 501 North West Street, Jackson, MS.

The Chairman asked for a motion to adjourn. Mr. Richard Wilson made a motion to adjourn and the motion passed with none opposed. The meeting adjourned at approximately 2:00 PM.