

**MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**  
**Jun 12, 2014 Meeting Minutes**  
 Place: 6<sup>th</sup> Floor MDOT Conference Room  
 401 North West Street  
 Jackson, MS

<b>Commission Members Present:</b>	
<b>MS Association of Fire Chiefs</b>	<b>Tom Lariviere</b>
<b>MS Association of Supervisors</b>	<b>Steve Gray</b>
<b>MS Department of Environmental Quality</b>	<b>Richard Harrell</b>
<b>MS Municipal League</b>	<b>Chris Hinton</b>
<b>MS Department of Transportation</b>	<b>Willie Huff</b>
<b>MS Department of Corrections</b>	<b>Audrey McAfee</b>
<b>MS Department of Public Safety</b>	<b>Timothy Smith</b>
<b>MS Department of Wildlife, Fisheries and Parks</b>	<b>Curtis Thornhill</b>
<b>MS Department of Health</b>	<b>Wayne Vaughn</b>
<b>MS Association of Chiefs of Police</b>	<b>Perry Waggener</b>
<b>MS Highway Safety Patrol</b>	<b>Donnell Berry</b>
<b>MS Emergency Management Agency</b>	<b>William 'Bill' Brown (Proxy)</b>
<b>Advisory Board Members Present:</b>	
<b>Vice Chairman Senate Energy Committee</b>	<b>Senator Giles Ward</b>
<b>Also in Attendance:</b>	
<b>MS National Guard</b>	<b>Dennis W. Taylor</b>

Vice-Chairman Lariviere called the meeting to order at 1:30 PM and welcomed everyone. The Vice-Chairman asked if there were any changes to the May 9, 2014 minutes. There were no changes and the Vice-Chairman called for a motion to accept the May 9, 2014 minutes. Mr. Timothy Smith made the motion to approve. Mr. Steve Gray seconded the motion and the motion passed with none opposed.

Ms. Helfrich provided the MSWIN Project update. Information was provided on the MOUs executed during the month of May, loaned radios from the MSWIN cache, special events in which the Staff provided assistance, MSWIN network activity, and status of WCC contracts. Ms. Helfrich asked MSWIN Technical Advisor, Mr. Bill Buffington to provide an update on the CO #10 build-out of additional sites. Mr. Buffington stated that site walks have been performed at Camp Shelby with a potential of 2-3 sites being built. Cell carriers on these towers will incur charges to cover expense and generate revenue. A site walk has also been performed at the Hancock County site (a new tower they built last year). The WCC is also in discussions with the City of Clinton and MDOC about tower builds. Discussions that the Staff has had with FEMA indicate that the environmental approval process for new builds and colocation of towers should take approximately 90 days upon submission of requests.

Ms. Helfrich also discussed the revenue generation status indicating that in addition to charges for cell carriers on co-locate towers, the VoIP RFP was posted last week and responses to the proposal are due to ITS on July 22<sup>nd</sup> at 3:00PM. Also, Counsel has provided the WCC with an opinion regarding non-governmental organizations (NGOs) use of the MSWIN System. Counsel has concurred with the WCC's position that the WCC, as network operator, can determine whether an NGO meets the FCC's eligibility requirements and its proposed use of MSWIN has the principle purpose of protecting life, health or property.

Vice-Chairman Lariviere made the report for the Procurement Review Committee. The Committee received no Local Procurement Requests this month and had no report.

Vice-Chairman Lariviere called for the report of the Governance/Interoperability Committee. Mr. Huff stated that the Governance Committee is planning to establish a training technical sub-committee with representatives from various agencies. Mr. Huff will be sending out a query to find out if any Commissioners want to participate or want a representative from their agency participate. The sub-committee will meet, discuss, and develop a basic training template (for inter/intra agency training) which explains MSWIN, the special event channels, how to get to the channels, when they are to be used, how they are to be used, etc.

Mr. Huff also stated that in the April meeting requests were made to the WCC Staff and the ITS Staff to start providing specific information. There were specific lists for the WCC and for ITS to provide information between the April and June meetings. Due to various reasons, ITS has requested to provide this information to the Commission during the July monthly meeting.

The Vice Chairman called for the Report of Monthly Expenditures. Ms. Michele Blocker stated that the total expense for the month of April was \$1.3M dollars. There is about remaining balance of approximately \$100 thousand dollars left in the Integrated Public Safety Communications Fund (3603) - FY13; a remaining balance of \$3.9M dollars in the Integrated Public Safety Communications fund 360A for FY14 and \$45M dollars in the MICG and BTOP grant funds. The increase in the expenditures for the month of May is attributed to several held invoices are being released for payment after the \$5.1M dollar appropriation was received. Mr. Wayne Vaughn made the motion to approve expenditures. Mr. William Brown seconded the motion and the motion passed with none opposed.

Vice Chairman Lariviere then noted that he would, effective July 1, 2014 become the WCC Chairman and then called for nominations for the election of WCC Vice Chairman. Mr. William Brown nominated Mr. Ken Magee for the position and Mr. Willie Huff made a motion to close the nominations. That motion was seconded by Mr. Perry Waggener and passed with none opposed. Vice Chairman Lariviere called for a vote on the nomination of Mr. Ken Magee as WCC Vice Chairman. The vote followed with none opposed. Mr. Ken Magee will become the WCC Vice Chairman effective July 1, 2014.

Vice-Chairman Lariviere called for other business. At that time, Ms. Helfrich brought forward the request for approval of the award for WCC Consulting Services - LOC #40580. The WCC received one response to its LOC seeking technical consulting services - Buford Goff, and Associates (BGA). BGA proposed a team of two individuals with a blended hourly rate of \$178.50. The initial contract term is one year for a total of 2,080 contract hours. The total one-year lifecycle cost is \$371,280 plus travel costs. The contract can be renewed for a maximum of five years. Mr. Willie Huff made a motion to approve the award, Mr. William Brown seconded the motion and the motion passed with none opposed.

The next monthly meeting will be held on July 10, 2014 at 1:30 PM in the MDOT 6<sup>th</sup> Floor Conference Room. Mr. William Brown made the motion to adjourn. The motion was seconded by Mr. Steve Gray and passed with none opposed.

The meeting adjourned at approximately 2:35 PM.