

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

November 7, 2013 Meeting Minutes
Place: 6th Floor MDOT Conference Room
401 North West Street
Jackson, MS

Commission Members Present:	
MS Emergency Management Agency	Chairman Robert Latham
MS Association of Fire Chiefs	Vice Chairman Tom Lariviere
MS Department of Environmental Quality	Richard Harrell
MS Department of Transportation	Willie Huff
MS National Guard	Gary Ladd
MS Department of Health	Mike Lucius
MS Department of Corrections	Audrey McAfee
MS Municipal League	Quincy Mukoro
MS Department of Information Technology Services	Craig Orgeron
MS Sheriff's Association	Steve Rushing
MS Wildlife, Fisheries & Parks	Curtis Thornhill
MS Association of Chiefs of Police	Perry Waggener
Advisory Board Members Present:	
Chairman House Public Utilities	Representative Jim Beckett
Chairman Senate Appropriations	Senator Terry Burton
House Appropriations Committee	Representative Scott DeLano
Also in Attendance:	
Governor's Office	Thomas McElroy

Chairman Latham called the meeting to order at 1:30 PM and welcomed everyone. The Chairman asked if there were any changes to the October 3, 2013 minutes. Mr. Tom Lariviere made the motion to approve. Mr. Willie Huff seconded the motion and the motion passed with none opposed.

Ms. Helfrich provided the MSWIN Project update and noted that the Town of Seminary, Lincoln County Sheriff's Office, Leflore County, Alcorn County Sheriff's Office, Prentiss County Sheriff's Office, Panola County and Columbus Air Force Base Emergency services were added to MSWIN as Permanent Users. Permanent Use MOUs were also sent out to the City of Greenwood, Town of Vidalia, City of Bay Springs, and US Department of Homeland Security Customs and Border Protection. During the month of October, radios were loaned to Greenwood and Leflore County EMA. The staff is working with MEMA to set up a link between the MS and TN statewide P25 systems for the Capstone 14 exercise which is scheduled for June 2014. MSWIN is already connected to LA, AK, and coastal areas of AL.

In the month of September the system had 965,234 Push-To-Talks (PTT) with 198 busies; in October the system had 1.2M Push-To-Talks (PTT) with 256 busies. The WCC Staff is also working on the Revenue Generation Plan and is in the process of developing a RFP for Radio over Internet Protocol (RoIP) as well as installing equipment necessary to enable the WCC to provide a GPS location feature to our users for a fee. The WCC has also been working with Alcorn State University to begin providing data transport services to each of their campuses.

Mr. Tom Lariviere made the report for the Procurement Review Committee. There were four (4) requests brought before the Committee this month. (1) Request from Panola County in the amount of \$597,120.90 for the purchase of MSWIN compatible radios and MSWIN would be their primary communications system. Mr. Lariviere noted that the Procurement Review Committee unanimously approved the request and made a motion for full Commission approval. The motion was seconded by Colonel Gary Ladd and the motion passed with none opposed. (2) Request from Lincoln County in the amount of \$157,370.69 for the purchase of MSWIN compatible radios and MSWIN would be their primary communications system. Mr. Lariviere noted that the Procurement Review Committee

unanimously approved the request. Lincoln County's request amount was under the threshold to come before the full Commission. (3) Request from Mississippi State University (MSU) in the amount of \$386,752.00 for a possible system upgrade. This would be the amount that MSU will provide if they are allowed an upgrade by the FCC; other funding would come from Nextel. Mr. Lariviere noted that the Procurement Review Committee unanimously approved the request and made a motion for full Commission approval. The motion was seconded by Mr. Craig Orgeron and the motion passed with none opposed. (4) Request for the Commission to concur with ITS Board on the 2 year extension of the Statewide Cellular and Voice Services contract through June 25, 2016. Mr. Tom Lariviere made the motion Commission concurrence. The motion was seconded by Colonel Gary Ladd and the motion passed with none opposed.

Chairman Latham called for the report of the Governance/Interoperability Committee. Mr. Huff stated that he had nothing to report.

The Chairman called for the report of the Revenue Committee. Mr. Gray was absent. There was no report.

The Chairman called for the Report of Monthly Expenditures. Dr. Orgeron stated that there is \$4.2M dollars left in the Integrated Public Safety Communications Fund (3603) from appropriations; the total expense for the month of October was \$575 thousand dollars with no milestone payments - all straight operating costs. The most recent analysis of funds shows the WCC having adequate operational funding through the beginning of February 2014. The total balance for grant funds is \$48.1M dollars/MICG - \$24M dollars and BTOP - \$24M dollars. There is an estimate of about \$4M dollars that might be left in MICG funds. Colonel Gary Ladd made a motion to approve monthly expenditures. The motion was seconded by Mr. Tom Lariviere and the motion passed with none opposed.

Chairman Latham called for other business. Ms. Helfrich presented the award of the Letter of Configuration (LOC) for the WCC Technical Project Advisory Services contract for approval by the WCC. On September 19, 2013 a Letter of Configuration to retain Technical Project Advisory Services to assist the WCC in finalizing the completion of the MICG was released. The proposal opening was October 4, 2013; ITS received two (2) proposals, one from G S Holdings, Inc and one from TUSA Consulting Services. The proposals were evaluated on experience, interview, and cost. G S Holdings was the lowest and best vendor responding to the LOC. The two-year life cycle cost of the contract is \$512,500.00. The ITS Board has already approved the contract and we are seeking WCC approval of the contract. Colonel Gary Ladd made the motion for approval of the contract. Mr. Quincy Mukoro seconded the motion and the motion passed with none opposed.

There was no other business for discussion.

The next meeting will be held on December 5, 2013 at 1:30 PM in the MDOT 6th Floor Conference Room. Mr. Huff noted that the January meeting is currently scheduled for January 2, 2014 and asked if the Commission wanted to change the date. A suggestion for January 9th was made and Mr. Huff said he will seek confirmation of the reservation for the conference room for that date and will let the Commission know at the December meeting. Mr. Tom Lariviere made the motion to adjourn. The motion was seconded by Dr. Orgeron and passed with none opposed.

The meeting adjourned at approximately 2:15 PM.