

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

December 5, 2019 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

<b>Commission Members Present:</b>	
MS Department of Transportation	Huff, Willie (Chairman)
MS Department of Wildlife Fisheries and Parks	Bolden, Michael (Vice-Chairman)
MS National Guard	Causey, Lt. Col. Ray
MS Association of Supervisors	Gray, Steve
MS Department of Information Technology Services	Johnson, David
MS Highway Safety Patrol	Loper, Donald
MS Department of Emergency Management	Michel, Greg
MS Department of Corrections	McAfee, Audrey
MS Department of Health	Vaughn, Wayne
MS Association of Police Chiefs	Waggener, Perry
MS Office of Homeland Security	Williams, Jenny
<b>Advisory Members Present:</b>	
Senate Appropriations Committee	Burton, Senator Terry

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. Chairman Huff then called for the review of the November 7, 2019 minutes. Chairman Huff called for a motion to accept the minutes. Vice-Chairman Michael Bolden made a motion to accept the minutes, seconded by Commissioner Ray Causey, and the motion carried with none opposed.

Chairman Huff acknowledged the presence of Senator Terry Burton and thanked him for his support of the WCC and MSWIN during his tenure as a Legislative Advisor for the Commission.

Ms. Vicki Helfrich, Executive Officer, then provided the MSWIN Status Update for November 2019. She reported information on MOUs, special event talk groups assigned, activities the WCC staff participated in during the month, the number of current MSWIN users, the number of push-to-talks, the top ten (10) state agencies/number of devices by system use, and the top ten (10) local/other agencies/number of devices by system use.

Mr. Bill Buffington provided an update on the WCC projects. Two (2) tower site locations are pending FEMA approval – Canton, MS and the John C. Stennis Space Center. Mr. Buffington did note that when John C. Stennis Space Center joins MSWIN they will initially have 1700 users upon approval with that number increasing to 4000. Mr. Buffington also stated that the WCC has finalized the initial eleven (11) colocation agreements with AT&T/FirstNet and is currently working on the remaining leases as well as working on colocation agreements with T-Mobile and Verizon.

Ms. Helfrich provided an update on WCC contract status. She reported that the MICG Grant extension request is pending approval from FEMA and that the SBA Tower leases are in the process of being renewed.

Chairman Huff called for the report of the item under Other Business - Review and Approval of the SBA Tower Leases. Ms. Helfrich explained that the WCC has twenty-four tower leases with SBA Towers VIII, LLC. These leases were originally entered into during 2009 and 2010 when these towers were built-to-suit for the MSWIN project. The leases are for 25 years with 5 year terms with a 10% increase at each renewal period. The Commission approved the first 5 year renewals in August of 2015. It's now time to exercise our renewal option for the second 5 year

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renewals as they are now coming due and will take place over the next year and a half from January 2020 through August 2021. Currently, we are paying \$2.23M dollars annually. The 10% increase will bring the annual amount to \$2.46M dollars. An annual CPI increase would be about 3% per year-- the 10% increase over 5 years takes the place of that and is a reduction of what would normally be expected. After discussion, Commissioner Audrey McAfee made a motion to approve the renewal of and increase to the lease Agreements for 24 tower sites with SBA Towers VIII, LLC through January 15, 2025, in an amount not to exceed \$12,305,700 seconded by Commissioner Jenny Williams, and the motion carried with none opposed.

Chairman Huff called for the report of the Procurement Review Committee. Commissioner Perry Waggener stated there was nothing to report.

Chairman Huff called for the report of the Governance/Interoperability Committee. Commissioner Causey stated there was nothing to report.

Chairman Huff called for the approval of expenditures. Commissioner David Johnson provided the financial reports for November 2019, including general funds, grant funds, and program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity Reports. Chairman Huff called for any discussion. With no further discussion, Commissioner Causey motioned to accept the report, seconded by Commissioner Vaughn, and the motion carried with none opposed.

Chairman Huff called for Other Business. With no further business to report, Chairman Huff then suggested the next monthly meeting be moved to 1:30 PM, January 9, 2020, to the Commission Conference Room of the Mississippi Department of Wildlife, Fisheries & Parks Building at 1505 Eastover Drive, Jackson, MS. Chairman Huff called for a motion to approve the meeting being moved. Commissioner Causey made a motion to move the meeting, seconded by Commissioner Vaughn, and the motion carried with none opposed. Chairman Huff then entertained a motion to adjourn. Commissioner Greg Michel motioned to close and the motion passed with none opposed.

 1/3/20  
Attested: Executive Officer/Date

Approved: Chair or Vice Chair /Date