

**MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**

August 1, 2019 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

<b>Commission Members Present:</b>	
MS Department of Transportation	Huff, Willie(Chairman)
MS Department of Wildlife Fisheries and Parks	Bolden, Michael (Vice-Chairman)
MS National Guard	Causey, Lt. Col. Ray
MS Department of Public Safety	Davis, Mandy
MS Municipal League	Girod, Arty
MS Department of Information Technology Services	Johnson, David
MS Association of Sheriffs	Johnson, Sheriff Randy
MS Association of Fire Chiefs	Lariviere, Tom
MS Highway Safety Patrol	Loper, Don
MS Department of Corrections	McAfee, Audrey
MS Department of Emergency Management	McCraney, Stephen
MS Department of Environmental Quality	Sanders, Chris
MS Department of Health	Vaughn, Wayne
MS Association of Police Chiefs	Waggener, Perry
MS Office of Homeland Security	Williams, Jenny
<b>Advisory Members Present:</b>	
Senate Appropriations Committee	Burton, Senator Terry

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. Chairman Huff also recognized the presence of Senator Terry Burton. Mr. Don Loper made a motion to approve the minutes, seconded by Ms. Jenny Williams, and the motion carried with none opposed.

Ms. Vicki Helfrich then provided the MSWIN Project Update for July 2019. She reported information on special event talk groups assigned, radios loaned out, activities the WCC staff participated in during the month, the number of current MSWIN users, the top ten (10) state agencies/number of devices by system use, and the top ten (10) Local /other agencies/number of devices by system use.

Mr. Bill Buffington provided an update on the MSWIN build-out status. Mr. Buffington reported the Canton tower site continues to progress with the geo-tech design work underway with plans to be operational by November; and Staff continues to finalize the AT&T/FirstNet State owned tower sites for co-locating equipment, tower remediation, and engineering design work for tower load modifications.

Ms. Helfrich gave an update on the contract status. Ms. Helfrich reported that contracts have been finalized with the exception of QA/QC Services Vendor contract which is out for re-bid with interviews setup for next week to be presented for approval at the September monthly meeting.

Chairman Huff called for the report of the Procurement Committee. Chairman Waggener reported that there were two (2) procurement requests to be reviewed for the month. The first procurement request was submitted by the University of Mississippi Medical Center in the amount of \$128,500.00 to purchase a NICE Inform Recorder with Inform v9 software, hardware, training and installation services. This request was approved by the Procurement Committee with no further action from the Full Commission. The second procurement request was for the Jackson County Emergency Communications District (JCECD) which was tabled at the July monthly meeting. JCECD has requested that this item be tabled until the September 5 meeting to allow them time to review the MSWIN Option which was provided to them by Staff. Chairman Huff then asked if there were any further questions.

Chairman Huff called for the report of the Governance/Interoperability Committee. Chairman Tom Lariviere reported the Committee is currently reviewing the MSWCC procurement rules and other items such as site access, etc. to determine if any recommendations for modifications are needed.

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Chairman Huff called for approval of expenditures. Mr. David Johnson provided the current month's FY19 financial report through July 31<sup>st</sup> including operating expenses, deficit funding, grant funding, and program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity reports. Chairman Huff called for any discussion. With no further discussion, Lt. Col. Ray Causey made a motion to approve the monthly expenditures, seconded by Mr. Wayne Vaughn, and the motion carried with none opposed.

With no further business to discuss, Chairman Huff then announced the next monthly meeting will be at 1:30 PM, September 5, 2019 in Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. Chairman Huff entertained a motion to adjourn. Mr. Vaughn made a motion to adjourn and the motion carried with none opposed. The meeting adjourned at approximately 1:55 PM.

 8/30/19  
Attested: Executive Officer/Date

 9/15/19  
Approved: Chair or Vice Chair /Date