

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

July 11, 2019 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

Commission Members Present:	
MS Department of Transportation	Huff, Willie (Chairman)
MS Department of Wildlife Fisheries and Parks	Bolden, Michael (Vice-Chairman)
MS Municipal League	Girod, Arty
MS Association of Supervisors	Gray, Steve
MS Department of Information Technology Services	Johnson, David
MS Association of Sheriffs	Johnson, Sheriff Randy
MS Association of Fire Chiefs	Lariviere, Tom
MS Highway Safety Patrol	Loper, Don
MS Department of Emergency Management	McCraney, Stephen
MS Department of Environmental Quality	Sanders, Chris
MS Association of Police Chiefs	Waggener, Perry
MS Office of Homeland Security	Williams, Jenny
Advisory Members Present:	
Senate Appropriations Committee	Burton, Senator Terry
House of Representatives Public Utilities Committee	Beckett, Representative Jim

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. Chairman Huff then called for the review of the June 27, 2019 Called Special Meeting minutes. Mr. Steve Gray made a motion to approve the minutes, seconded by Mr. Stephen McCraney, and the motion carried with none opposed. Chairman Huff then called for the review of the June 6, 2019 minutes. Mr. Michael Bolden made a motion to approve the minutes, seconded by Mr. Don Loper, and the motion carried with none opposed.

Chairman Huff called for the report of the Procurement Committee. Chairman Waggener reported that there were two (2) procurement requests to be reviewed for the month. The first procurement request was submitted by Pearl River County School District in the amount of \$107,154.40 to purchase APX 900 portable radios with chargers, APX 1500 mobile radios with installation and programming that are compatible with MSWIN. This request was approved by the Procurement Committee with no further action from the Full Commission. The second procurement request was submitted by the Jackson County Emergency Communications District (JCECD). This request was tabled to allow Staff time to continue to work with JCECD on a MSWIN Option. Chairman Huff then asked if there were any further questions.

Chairman Huff called for the report of the Governance/Interoperability Committee. Chairman Tom Lariviere had nothing to report. Chairman Huff requested the Committee review the MSWCC procurement rules and how they relate to MSWCC system related purchases. Mr. Lariviere agreed to deliver a Committee recommendation soon.

Ms. Vicki Helfrich then provided the MSWIN Project Update for June 2019. She reported information on special event talk groups assigned, radios loaned out, activities the WCC staff participated in during the month, the number of current MSWIN users, the top ten (10) state agencies/number of devices by system use, and the top ten (10) Local /other agencies/number of devices by system use.

Mr. Bill Buffington provided an update on the MSWIN build-out status. Mr. Buffington reported Staff has reviewed all resources in preparation for Hurricane Barry's anticipated landfall in the next few days. Mr. Buffington noted that much rain and generator runs are to be expected. Staff continues to finalize the AT&T/FirstNet State owned tower sites for co-locating equipment, tower remediation, and engineering design work. The Canton tower site continues to progress with the geo-tech design work underway.

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

July 11, 2019 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

Ms. Helfrich gave an update on the contract status. Ms. Helfrich reported that the contracts in process are: (1) The QA/QC Services Vendor contract is out for bid and (2) a Contract Worker contract is ready for approval and will be presented under Other Business. Ms. Helfrich also noted that Staff has worked in conjunction with Department of Homeland Security's Cybersecurity and Infrastructure Security Agency's Emergency Communications Division (CISA-ECD) to conduct a three day COML (Communications Unit Leader) Training class certifying fourteen (14) new Communication Unit Leaders for the State of MS. These new COMLs are from counties and state agencies and this added knowledge will aid communications during special events and natural disasters.

Chairman Huff asked Ms. Helfrich to present the first item under Other Business: The FY21 Budget Request for review and approval. The total MSWCC Budget Request for FY21 is in the amount of \$10,639,874, which is the same amount as the current appropriation for FY20. Ms. Helfrich asked for any questions. Ms. Helfrich then asked the Commission for FY21 Budget Request approval in the amount of \$10,639,874. Chairman Huff entertained a motion to approve the FY21 Budget Request, Mr. Bolden made a motion, seconded by Mr. Tom Lariviere, and the motion carried with none opposed. Chairman Huff asked for any questions.

Chairman Huff called for approval of expenditures. Mr. David Johnson provided the current month's FY19 financial report through June 30th including operating expenses, deficit funding, grant funding, and program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity reports. Chairman Huff called for any discussion. With no further discussion, Mr. Vaughn made a motion to approve the monthly expenditures, seconded by Ms. McAfee, and the motion carried with none opposed.

The Chairman called for any Other Business. Ms. Helfrich presented the second item under Other Business: The review and approval of State Retiree hired under Contract exceeding \$20,000 for FY20. Ms. Helfrich requests the Commission to approve State retiree Cindy Crocker hired under contract for the purpose of providing administrative services (grants, inventory, project management and other duties) not to exceed \$26,000. Chairman Huff entertained a motion to approve the renewal of Contract, Mr. Lariviere made a motion, seconded by Mr. Bolden, and the motion carried with none opposed. Chairman Huff asked for any questions.

With no further business to discuss, Chairman Huff then announced the next monthly meeting will be at 1:30 PM, August 1, 2019 in Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. Chairman Huff entertained a motion to adjourn. Mr. Michael Bolden made a motion to adjourn and the motion carried with none opposed. The meeting adjourned at approximately 2:02 PM.

 8/1/19

Willie Huff, Chairman