

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION
 July 5, 2018 Meeting Minutes
 Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

Commission Members Present:	
MS Department of Transportation	Huff, Willie (Chairman)
MS Department of Public Safety	Davis, Mandy
MS Association of Supervisors	Gray, Steve
MS Department of Information Technology Services	Johnson, David
MS Sheriffs Association	Johnson, Sheriff Randy
MS Association of Fire Chiefs	Lariviere, Tom
MS Highway Safety Patrol	Loper, Don
MS Office of Homeland Security	McKee, Mark
MS Department of Environmental Quality	Sanders, Chris
MS Department of Wildlife Fisheries and Parks	Skipworth, Curtis
MS Department of Health	Vaughn, Wayne
MS Association of Police Chiefs	Waggener, Perry
Advisory Members Present:	
House Public Utilities Committee	Beckett, Representative Jim
House Public Utilities Committee	Steverson, Representative Jody

Chairman Willie Huff called the meeting to order at 1:30 PM and welcomed everyone. Chairman Huff called for the review of the June 14, 2018 minutes. Mr. Don Loper made a motion to approve the minutes, seconded by Sheriff Randy Johnson, and the motion carried with none opposed.

Ms. Vicki Helfrich provided the MSWIN Project Update for June 2018. She reported information on special event talk groups assigned, radios loaned out, activities the WCC staff participated in during the month, the number of current MSWIN users, top ten (10) state agencies by system use, and top ten (10) local/other agencies by system use.

Mr. Bill Buffington then provided an update on the MSWIN build-out status. Mr. Buffington reported that the Camp Shelby sites ATP testing has been completed and we are in the process of resolving any outstanding items on the punchlist. Staff is working with Madison County on concurrence for a county owned agreed upon site location. Finally, the Oxford Site is powered up and capable of site trunking. The microwave backhaul should be operational within the next couple of months.

Ms. Helfrich then gave an update on the contract status. Ms. Helfrich noted renewals are in process for the SpectraSite Tower Leases and are on the Agenda for Commission approval.

Chairman Huff called for the report of the Procurement Committee. Chief Perry Waggener reported that there were no procurements to be reviewed for the month.

Chairman Huff called for the report of the Governance/Interoperability Committee. Chairman Huff had no action to report.

Chairman Huff called for approval of expenditures. Mr. David Johnson reported the FY18 financial update through June 30, 2018, including the current's month's operating expenses, deficit funding, grant funding, and program income as provided on the WCC Detail of Monthly Expenses and the WCC Activity reports. Chairman Huff called for any discussion. With no further discussion, Mr. Steve Gray made a motion to approve the monthly expenditures, the motion was seconded by Mr. Wayne Vaughn, and the motion carried with none opposed.

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Chairman Huff then asked for Other Business. Ms. Helfrich noted three (3) items for review. The first item is the renewal of the facilities maintenance service agreement with Motorola Solutions, Inc. In 2016, the Commission approved exercising the option in the MSWIN 3429 Contract with Motorola Solutions, Inc. to provide facilities maintenance services for four (4) years requiring annual approval. The current agreement expired on June 30, 2018. Motorola Solutions, Inc. has agreed to provide these services for a third year in the amount of \$608,668 for FY19 which reflects a 2.5% increase as originally agreed upon. Ms. Helfrich stated Staff is recommending the Commission renew the agreement with Motorola Solutions, Inc. to provide facilities maintenance for FY19. Chairman Huff then entertained a motion to renew the agreement with Motorola Solutions, Inc. to provide facilities maintenance for FY19 in the amount of \$608,668, Mr. Lariviere made a motion to approve, seconded by Mr. Vaughn, and the motion passed with none opposed.

Ms. Helfrich then presented the second item up for review, the renewal of thirty-seven (37) SpectraSite tower leases. These tower leases were entered into during 2008/2009 with a five (5) year term and the option to renew for five (5) additional five (5) year terms at a ten percent (10%) increase at each renewal period. Ms. Helfrich stated Staff recommends the Commission move forward with approving the renewal of the SpectraSite leases with the current terms and conditions. Chairman Huff entertained a motion to approve the renewal of the SpectraSite tower leases for an additional five (5) year period with a ten percent (10%) increase, Mr. Lariviere made a motion to approve, seconded by Mr. Steve Gray, and the motion passed with none opposed.

Ms. Helfrich then moved to the third item for review, the review and approval of the FY20 Budget Request in the amount of \$10,724,999. This request includes general funds for ten (10) PINs, travel, contractual services, commodities, equipment, and vehicles. Ms. Helfrich stated Staff recommends approval of the FY20 Budget Request as stated. Chairman Huff asked for any questions. Chairman Huff then entertained a motion to approve the FY20 Budget Request in the amount of \$10,724,999. Mr. Chris Sanders made a motion to approve, seconded by Mr. Gray, and the motion passed with none opposed.

With no further business to discuss, Chairman Huff announced that the next monthly meeting will be August 2, 2018, 1:30 PM, in Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. Chairman Huff entertained a motion to adjourn. Mr. Vaughn made a motion to adjourn, and the motion carried with none opposed. The meeting adjourned at approximately 2:28 PM.