

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

March 1, 2018 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

<b>Commission Members Present:</b>	
MS Department of Public Safety	Magee, Ken (Chairman)
MS Department of Information Technology Services	Blocker, Michele
MS Department of Wildlife, Fisheries & Parks	Bolden, Michael
MS National Guard	Causey, Lt. Col. Ray
MS Municipal League	Girod, Arty
MS Department of Transportation	Huff, Willie
MS Association of Fire Chiefs	Lariviere, Tom
MS Highway Safety Patrol	Loper, Don
MS Department of Corrections	McAfee, Audrey
MS Office of Homeland Security	McKee, Mark
MS Department of Environmental Quality	Sanders, Chris
MS Department of Health	Vaughn, Wayne
MS Police Chiefs	Waggener, Perry

Chairman Ken Magee called the meeting to order at 1:34 PM and welcomed everyone. Chairman Magee called for the review of the February 1, 2018 minutes. With no changes noted, Mr. Wayne Vaughn made a motion to approve the minutes, seconded by Mr. Don Loper, and the motion carried with none opposed.

Ms. Vicki Helfrich provided the MSWIN Project Update for February 2018. She reported information on MOUs executed, special event talkgroups assigned, radios loaned out, and activities of the WCC Staff participated in during the month. Ms. Helfrich also provided information on the number of current MSWIN users, number of users for February 2018, top ten (10) state agencies by system use, and top ten (10) local/other agencies by system use.

Mr. Bill Buffington provided an update on the MSWIN build-out status. Mr. Buffington reported that microwave equipment for the Camp Shelby sites has been delivered, antennas are scheduled for delivery with expectations that both sites should be operational by April. Mr. Buffington advised that the Parchman site will be submitted for public notice shortly. Additionally, the building is ready to be shipped to the Oxford site this month with short delay due to inclement weather. A MSWIN SOW has been placed at the Canton Site for testing purposes.

Ms. Helfrich then gave an update on the contract status. Ms. Helfrich reported no changes for February 2018.

Ms. Helfrich also gave an update on the FY18 deficit request/ FY19 budget request. The FY18 deficit is included in HB1617 at approximately \$2.4 million and the FY19 budget is included in SB2991. Currently, the FY19 budget numbers are at the LBO recommendation of \$7.6 million with 7 PINS. Ms. Helfrich stated that Staff will keep working to retain our 10 PINS and increase the FY19 budget to the necessary \$10.6 million needed for annual operational expenses. Chairman Magee asked for any questions.

Chairman Magee called for the Procurement Review Committee Report. Chief Perry Waggener had nothing to report.

Chairman Magee called for the report of the Governance/Interoperability Committee. Chief Willie Huff had nothing to report. Chief Huff then provided that during the month of February 2018, the MSWIN System

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only found forty-nine (49) buses and also further commented that based on the PTT numbers reported during the month, this concludes that the MSWIN System is not limited to only emergency situations but a daily communication solution for public safety operations.

Chairman Magee called for approval of expenditures. Ms. Michele Blocker reported the FY18 financial update through February 28, 2018. In General Funds, the current month's operating expenses totaled \$579,000.00, and no capital fund expenditures, leaving a fund balance of \$2.7 million. In Grant Funds, the current month's expenses totaled \$491.00 from the BTOP Grant Fund. \$1.1 million was expended from the MICG Grant Fund for equipment. Mr. Wayne Vaughn made a motion to approve the monthly expenditures, the motion was seconded by Mr. Mark McKee, and the motion carried with none opposed.

Chairman Magee then moved to Other Business on the agenda. Mr. Dent Guynes then gave the Statewide Interoperable Communications Functional Exercise after Action Report. In 2016, Staff worked with DHS Office of Emergency Communications to form a functional statewide level exercise which was held on November 7, 2017. The exercise was held at three (3) locations around the state with forty-seven (47) participants from twenty-one (21) agencies. Mr. Guynes then reviewed several extensive scenarios during the training exercises. Future exercises are to be set up on an annual or bi-annual basis. Chairman Magee then thanked Mr. Guynes for his report and asked for any questions.

Chairman Magee asked for any other business. With no further business to discuss, the Chairman announced that the next monthly meeting will be April 5, 2018, 1:30 PM, in Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. The Chairman entertained a motion to adjourn. Mr. Tom Lariviere made a motion to adjourn and the motion carried with none opposed. The meeting adjourned at approximately 2:21 PM.