

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

February 1, 2018 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

Commission Members Present:	
MS Department of Public Safety	Magee, Ken (Chairman)
MS Department of Emergency Management	Smithson, Lee (Vice-Chairman)
MS Department of Wildlife, Fisheries & Parks	Bolden, Michael
MS Association of Fire Chiefs	Lariviere, Tom
MS Municipal League	Girod, Arty
MS Department of Corrections	McAfee, Audrey
MS Department of Information Technology Services	Johnson, David
MS Sheriff's Association	Johnson, Randy
MS Highway Safety Patrol	Loper, Don
MS Department of Health	Vaughn, Wayne

Chairman Ken Magee called the meeting to order at 1:30 PM and welcomed everyone. Chairman Magee called for the review of the January 4, 2018 minutes. With no changes noted, Mr. Donald Loper made a motion to approve the minutes, seconded by Mr. Michael Bolden, and the motion carried with none opposed.

Ms. Vicki Helfrich provided the MSWIN Project Update for January 2018. She reported information on MOUs executed, special event talkgroups assigned, radios loaned out, and activities of the WCC Staff participated in during the month. Ms. Helfrich also provided information on the number of current MSWIN users, number of users for January 2018, top ten (10) state agencies by system use, and top ten (10) local/other agencies by system use.

Mr. Bill Buffington provided an update on the MSWIN build-out status. Mr. Buffington reported that the Camp Shelby sites are awaiting microwave equipment delivery which is scheduled for late February with expectations that both sites should be operational by mid-March 2018. Mr. Buffington additionally stated that the building has been ordered and is ready to be shipped for the Oxford site. Mr. Buffington advised that the Parchman site is awaiting FEMA approval.

Ms. Helfrich then gave an update on the contract status. Ms. Helfrich reported no changes for January and reminded the Commission that the MICG grant extension to December 2018 has been approved.

Ms. Helfrich also gave an update on the FY18 deficit request/ FY19 budget request. Staff has attended hearings with both the House and Senate Appropriations Subcommittees and met with the Chairman of the House Appropriations Committee and the Chairman of the Senate Appropriations Committee. The current year deficit request is \$2.4 million which is specifically needed for system and facility maintenance.

Chairman Magee called for the Procurement Review Committee Report. Chief Tom Lariviere, acting Chairman of the Procurement Committee, reported on two procurements. The first request submitted was from UMMC in the amount of \$204,420.00 for the purchase of an interface for the MS Center for Emergency Services (MCES). Chief Lariviere noted that the request was approved via teleconference held on January 11, 2018 with the following caveats: 1) UMMC's selected vendor will be granted a conditional, time limited use of the MSWIN GPS data stream collected by the MSWIN Master Switch and servers for a 24 month test period ("test period"), which will begin at a mutually agreed upon time, to assist the WCC in the development of an Automatic Vehicle and Personnel Location application ("Project"); 2) UMMC will execute an MOU with the WCC which defines the terms of the Project; 3) The selected vendor will enter into a contract with the WCC defining the terms of the Project and their use of the MSWIN network

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

February 1, 2018 Meeting Minutes

Place: Woolfolk Building, Room 145, 501 North West Street, Jackson, MS

during the test period. UMMC will work with the WCC and the selected vendor to develop the contract; and 4) Upon the execution of the MOU between UMMC and the WCC and successful contract negotiations with the selected vendor for the Project, the WCC will provision the MSWIN Radio IDs necessary for use during the test period. The second request was from Greenwood Police Department in the amount of \$237,237.04 for the purchase of thirty-nine (39) Motorola APX1500 mobile radios, three (3) Motorola APX1500 control stations, and seventy-three (73) Motorola APX1000/APX4000 portable radios to facilitate adding subscriber units to the MSWIN system. This was a subsequent request from Greenwood Police Department and was approved by the LPR Committee with the caveat clarifying that ADP encryption is not allowed on the MSWIN system. Both procurement requests were approved by the Committee and did not require approval from the Full Commission.

Chairman Magee called for the report of the Governance/Interoperability Committee. In Chief Huff's absence, there was no report.

Chairman Magee called for approval of expenditures. Mr. David Johnson reported the FY18 financial update through January 31, 2018. In General Funds, the current month's operating expenses totaled \$698,049.73 leaving a fund balance of \$3,320,046.38. In Grant Funds, the current month's expenses totaled \$13,252.55 from the BTOP Grant Fund. \$34,346.25 was received in MICG program income for the month. Chief Lariviere made a motion to approve the monthly expenditures, the motion was seconded by Mr. Wayne Vaughn, and the motion carried with none opposed.

Chairman Magee then moved to Other Business on the agenda. Mr. Chris Essid with Department of Homeland Security, Office of Emergency Communication was welcomed and introduced. Mr. Essid provided an overview of what DHS OEC provides to public safety communications across the nation and specifically to Mississippi.

Chairman Magee asked for any other business. With no further business to discuss, the Chairman announced that the next monthly meeting will be March 1, 2018, 1:30 PM, in Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. The Chairman entertained a motion to adjourn. Mr. Wayne Vaughn made a motion to adjourn, seconded by Mr. Lee Smithson, and the motion carried with none opposed. The meeting adjourned at approximately 2:10 PM.