

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

January 4, 2018 Meeting Minutes

Place: Woolfolk Building– DFA, Room 145, 501 North West Street Jackson, MS

Commission Members Present:	
MS Department of Emergency Management	Smithson, Lee (Vice-Chairman)
MS Department of Wildlife, Fisheries & Parks	Bolden, Michael
MS National Guard	Causey, Lt. Col. Ray
MS Municipal League	Girod, Arty
MS Department of Transportation	Huff, Willie
MS Department of Information Technology Services	Johnson, David
MS Sheriff’s Association	Johnson, Randy
MS Highway Safety Patrol	Loper, Don
MS Office of Homeland Security	McKee, Mark
MS Department of Environmental Quality	Sanders, Chris
MS Department of Health	Vaughn, Wayne
MS Police Chiefs	Waggener, Perry
Advisory Members Present:	
Senate Appropriations Committee	Burton, Senator Terry

Vice-Chairman Lee Smithson called the meeting to order at 1:31 PM and welcomed everyone. Vice-Chairman Smithson recognized the presence of Sheriff Randy Johnson of Jasper County, proxy representative for the MS Sheriff’s Association. Vice-Chairman Smithson then called for the review of the December 7, 2017 meeting minutes. Vice-Chairman Smithson entertained a motion to approve the December 7, 2017 minutes, as they were transmitted. Mr. Mark McKee made a motion to approve the minutes, seconded by Mr. Michael Bolden, and the motion carried with none opposed. Vice-Chairman Smithson then called for the review of the December 22, 2017 called special meeting minutes. Vice-Chairman Smithson entertained a motion to approve the December 22, 2017 called special meeting minutes, as they were transmitted. Mr. Chris Sanders made a motion to approve the minutes, seconded by Mr. McKee, and the motion carried with none opposed.

Ms. Vicki Helfrich provided the MSWIN Project Update for December 2017. She reported information on MOU executed, radios loaned out, and activities the WCC staff participated in during the month. Ms. Helfrich also provided information on the number of current MSWIN users, number of users projected for the 4th Quarter, top ten (10) state agencies by system use, and top ten (10) local/other agencies by system use.

Mr. Bill Buffington provided an update on the MSWIN build-out status. Mr. Buffington reported construction is complete and buildings are on site at both Camp Shelby site locations. Radio equipment has been installed. The microwave equipment is expected to be delivered in February 2018 for the optimization of the two Camp Shelby sites. Parchman is pending FEMA approval. The Detailed Design Plan (DDP) is on order for the Oxford water tower site. Ms. Helfrich asked for any questions.

Ms. Helfrich then gave an update on contract status. Ms. Helfrich reported that DHS has finalized signatures on paperwork today with Staff for the granted MCG extension request.

Ms. Helfrich also gave an update to the FY18 Budget. Staff has submitted a deficit letter request to the Legislature for \$2.4 million dollars, which has been earmarked for system and facilities maintenance in contractual costs paid to Motorola Solutions, Inc. for upkeep of the RF equipment, microwave systems, HVAC, generators, etc. Money is owed to Motorola Solutions, Inc. currently that cannot be paid until the deficit funding is received. The general fund appropriation was received in the amount of \$7.8 million for FY18. Also, the deficit appropriation of \$1.4 million was received for FY17 of which \$128,000 of the deficit carried over to FY18, leaving a deficit request in the amount of \$2.4 million. Ms. Helfrich then reminded the Commission that the FY19 Budget Request is at \$11.5 million which is higher than usual

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

January 4, 2018 Meeting Minutes

Place: Woolfolk Building– DFA, Room 145, 501 North West Street Jackson, MS

due to the added capital expenditures. In the past, grant funds have been utilized for capital expenditures to equip the MSWIN System, but we are getting to the point where we will not have grant funds and UPS systems will need to be updated for end-of-life cycles. \$880,000 will be requested for a total of three years to complete the replacements. Ms. Helfrich asked for any questions.

Vice-Chairman Smithson called for the report of the Procurement Review Committee. Chairman Perry Waggener had nothing to report.

Vice-Chairman Smithson called for the report of the Governance/Interoperability Committee. Chief Willie Huff reported after much discussion that there will be a future decision on whether or not to charge for add on services through a third party vendor for network access fees in order to generate revenue for the use of the MSWIN System.

Vice-Chairman Smithson called for the report of the FirstNet RFP Committee. Ms. Helfrich reported that the he Governor officially opted-in to FirstNet on December 27, 2017, and as of December 28, 2017 which was the deadline, basically all fifty (50) states, two (2) United States territories and D.C. have opted-in to join the FirstNet nationwide build out plan. Ms. Helfrich then noted that the next step is for the FirstNet RFP Committee to review the rates provided by AT&T.

Vice-Chairman Smithson called for approval of expenditures. Mr. David Johnson reported the FY18 financial update through December 2017. The current month's operating general fund expenses totaled just under \$573,000, leaving the general fund appropriation balance for FY18 at just over \$4 million. In MICG Grant funds, expenditures for the month of December 2017 were at \$466,000, which concludes the two payments for both of the Camp Shelby towers. In grant activity, \$13,530.00 program income was collected and credited to the MICG award. In BTOP grant funds, just under \$24,000 was expended to BGA for consulting services. \$2.4 million was also expended from the BTOP grant fund for GTR equipment and installation. Vice-Chairman Smithson asked if there was any further discussion. Vice-Chairman Smithson called for a motion to approve the December 2017 monthly expenditures. Chief Willie Huff made a motion to approve the monthly expenditures, the motion was seconded by Mr. Wayne Vaughn, and the motion carried with none opposed.

Vice-Chairman Smithson asked for any other business.

With no other business to discuss, the Vice-Chairman announced that the next monthly meeting will be on Thursday, February 1, 2018, 1:30 PM, in DFA Room 145 of the Woolfolk Building at 501 North West Street, Jackson, MS. The Vice-Chairman entertained a motion to adjourn. Mr. Vaughn made a motion to adjourn, seconded by Mr. Chris Sanders, and the motion carried with none opposed. The meeting adjourned at approximately 2:52 PM.