

**MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**

**October 5, 2017 Meeting Minutes**

Place: Woolfolk Building– DFA, Room 145, 501 North West Street

|  |                       |
|--|-----------------------|
| <b>Commission Members Present:</b>               |                       |
| MS Department of Public Safety                   | Magee, Ken (Chairman) |
| MS Department of Wildlife Fisheries and Parks    | Bolden, Michael       |
| MS National Guard                                | Causey, LTC Ray       |
| MS Association of Supervisors                    | Gray, Steve           |
| MS Department of Transportation                  | Huff, Willie          |
| MS Department of Information Technology Services | Johnson, David        |
| MS Association of Fire Chiefs                    | Lariviere, Tom        |
| MS Highway Safety Patrol                         | Loper, Don            |
| MS Department of Corrections                     | McAfee, Audrey        |
| MS Department of Environmental Quality           | Sanders, Chris        |
| MS Police Chiefs                                 | Waggener, Perry       |
|  |                       |
| <b>Advisory Members Present:</b>                 |                       |
| Senate Appropriations Committee                  | Burton, Senator Terry |

Chairman Ken Magee called the meeting to order at 1:30 PM and welcomed everyone. Chairman Magee recognized the presence of Senator Terry Burton. Chairman Magee then called for the review of the September 7, 2017 meeting minutes. Chairman Magee entertained a motion to approve the September 7, 2017 minutes, as they were transmitted. Mr. Perry Waggener made a motion to approve the minutes, seconded by Mr. Donald Loper, and the motion carried with none opposed.

Ms. Vicki Helfrich provided the MSWIN Project Update for September 2017. She reported information on MOUs executed, radios loaned out, and activities the WCC staff participated in during the month. Ms. Helfrich also provided information on the number of current MSWIN users, number of users projected for the 4th Quarter, top ten (10) state agencies by system use, and top ten (10) local/other agencies by system use.

Mr. Bill Buffington provided an update on the MSWIN build-out status. Mr. Buffington reported that tower foundation is complete at the Camp Shelby Reid Hill site. The Camp Shelby Forrest Avenue site is under construction with a different foundation design due to surrounding soil and drilling and will be ready for tower equipment by November 1, 2017. Staff continues to work with FEMA on the EHP packages for the Parchman and Oxford sites. The site at MSU is complete and active. Plans to build a permanent site in Madison County are in the works. Ms. Helfrich asked for any questions.

Ms. Helfrich then provided an update on the contract status. Ms. Helfrich reported all contracts have been finalized for FY18. Staff has no newly executed contract changes to report. Ms. Helfrich then reported Staff had a MICG desk audit with FEMA and MS Office of Homeland Security to submit a project modification. Staff is in the process of filing an extension with FEMA as well as working with their point of contact in order to have Region 4 clearances met.

Ms. Helfrich also gave an update to the FY18 Budget. Staff has submitted a deficit letter request to the Legislature for \$2.39 million dollars. Ms. Helfrich asked for any questions.

Ms. Helfrich then gave an update on the latest tropical storm preparation. Staff has topped off all propane tanks and are up to date on reporting generator repairs between Staff and Motorola. There was a copper theft at the MSWIN Lucedale Site. Commercial power has been restored and all cables are to be buried by the end of the week. Ms Helfrich then stated that the MSWIN System is prepared for the coming storms.

Chairman Magee called for the report of the Procurement Review Committee. Chairman Perry Waggener reported two (2) procurement requests brought before the Local Procurement Committee. The first request was submitted from Monroe County Volunteer Fire Department in the amount of \$199,427.55 for the purchase of thirteen (13) Kenwood TK-5930 mobile radios and one hundred and thirty-nine (139) Kenwood TK-5430F2 portable radios in order to facilitate moving from a VHF System to the MSWIN System. Chairman Waggener then noted that this request was approved and required no further action from the full Commission. The second local procurement request was submitted from Brookhaven Police Department in the amount of \$171,364.50 for the purchase of forty (40) APX4000 portable radios and thirty (30) APX1500 mobile radios. The City of

**MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**  
**October 5, 2017 Meeting Minutes**

Place: Woolfolk Building– DFA, Room 145, 501 North West Street

Brookhaven submitted a letter to request the 30 day waiver of time frame due to officer safety concerns. The Brookhaven Police Department procurement request was approved by the Local Procurement Committee with the caveat that ADP encryption is not allowed on MSWIN and contingent upon receipt of the certified board minutes.

Chairman Magee called for the report of the Governance/Interoperability Committee. Chief Willie Huff reported Operation Lifesaver was held throughout the State with the use of special event channels, and first time interoperability with Jackson PD, which worked out very well.

Chairman Magee called for the report of the FirstNet RFP Committee. Chairman Magee reported the deadline for submitting proposals in response to the RFP 4023 has been extended to October 10, 2017. FirstNet has also delivered the Final State Plan to the Governor's Office which has triggered the 90 day time frame on September 30, 2017 for a decision to opt in or opt out of the network deployment plan for the State of Mississippi, which will end on December 28, 2017. The FirstNet RFP Committee is still on target to meet during the month of October 2017 in order to review proposals. Chairman Magee then asked for any questions. Chief Huff asked if there was any information on AT&T's sustainability during the recent hurricanes and if so, could the information be provided to the RFP 4023 Evaluation Committee. Ms. Helfrich commented that request for this information will be made. Ms. Helfrich then reported that the grant funding amounts have been released by NTIA. Mississippi's grant eligibility amount ranges from \$49 to \$64 million dollars.

Chairman Magee called for approval of expenditures. Mr. David Johnson reported the FY18 financial update through September 2017. The current month's operating expenses totaled \$569,679.37 bringing the cumulative amount for the first three months of FY18 to \$1.6 million, leaving \$6.1 million for the remainder of fiscal year expenditures. Mr. Johnson reported no activity from the Capital Expense fund which was the last portion of the deficit left over from FY17. For the current months grant activity, \$19,844.20 was received for MICG program income and just a little over \$1 million was expended for GTR equipment. Chairman Magee asked if there were questions. Chairman Magee called for a motion to approve the monthly expenditures. Chief Huff made a motion to approve the monthly expenditures, the motion was seconded by Mr. Chris Sanders, and the motion carried with none opposed.

With no other business to discuss, the Chairman announced that the next meeting will be on Thursday, November 2, 2017, 1:30 PM, in the Commission Conference Room of the MS Department of Wildlife, Fisheries & Parks Building at 1505 Eastover Drive, Jackson, MS. The Chairman entertained a motion to adjourn. Chief Huff made a motion to adjourn, seconded by Mr. Tom Lariviere, and the motion carried with none opposed. The meeting adjourned at approximately 1:54 PM.